

REPORT

## Deliverable N° 8.6

Report on the evolution of the project  
quality N° 4



<b>Project reference No.</b>	<b>598682-EPP-1-2018-1-AR-EPPKA2-CBHE-SP (2018 - 3232 / 001 - 001)</b>
<b>Project Acronym</b>	<b>CONSENS</b>
<b>Project title</b>	<b>Latin American Consensus for the Internationalization in Postgraduate Education</b>
<b>Work package</b>	<b>WP8: Quality assurance of the project</b>
<b>Deliverable number</b>	<b>8.4</b>
<b>Deliverable title</b>	<b>Reports on the evolution of the project quality</b>
<b>Nature</b>	<b>Document</b>
<b>Dissemination Level</b>	<b>Consortium</b>
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<b>Work package leader</b>	<b>La Sapienza Università di Roma (UNIROMA)</b>
<b>Elaboration and edition of the document</b>	<b>La Sapienza Università di Roma (UNIROMA); Universidad de Buenos Aires (UBA)</b>
<b>Document description</b>	<b>Fourth quality audit report. This document describes the evolution in the implementation of the project activities, as well as the quality assurance activities carried out and the compliance of the project deliverables with the quality standards set in the Quality Plan.</b>

## 1. Progress in the project execution

Activity/Deliverable		15/6/2020	15/7/2020	15/8/2020	15/9/2020	15/10/2020	15/11/2020
		Mes 19	Mes 20	Mes 21	Mes 22	Mes 23	Mes 24
3.4	Maintenance and upgrading of the web platform.						
3.7	Monitoring and assessment of WP 3.						
4.3	Production of teaching materials and organization of a virtual classroom (D4.3).						
4.4	Development of the first phase of the training course aimed at the heads of the postgraduate academic departments at LA universities (D4.4).						
4.5	Development of the second phase of the training course aimed at the staff of the postgraduate academic offices and members of the teaching staff in the postgraduate degrees (D4.5).						
4.6	Evaluation and adjustments of both courses						
4.7	Monitoring and assessment of WP 4						
5.1	Development of virtual workshops to elaborate a “thesaurus” of definitions and standards for the postgraduate degrees of the determined strategic area (D5.1).						
5.2	Development of workshops in each university to establish definitions and standards relating the variables approached by CONSENS that shall be applied in the postgraduate degree.						
5.6	Monitoring and assessment of WP 5.						
7.3	Designing of graphic material to be used by each HEIs; editing of project and academic documents.						
7.5	Exchange of information and publications with the networks involved in the internationalization of higher education in LA.						

Activity/Deliverable		Mes 19	Mes 20	Mes 21	Mes 22	Mes 23	Mes 24
7.6	Processing of the information produced by the consortium and elaboration of contents to be disseminated on the Web and other channels.						
7.7	Creation of a portfolio of CONSENS dissemination material (D7.2).						
7.8	Elaboration and publication of biannual newsletters (D7.3 to D7.8).						
7.9	Coverage in social media to increase visibility.						
7.11	Elaboration of communication and dissemination reports and development of virtual meetings to analyze them.						
7.12	Monitoring and assessment of WP 7.						
8.5	Monitoring of the activities of each of the workpackages, using the agreed instruments.						
8.6	Elaboration of biannual reports on the evolution of the project quality (D8.3 to D8.8).						
8.7	Discussion of the reports on the evolution of the project quality with the project coordinating team.						
8.8	Monitoring and assessment of WP 8.						
9.2	Formalization of the Grant Agreement and monitoring of its compliance.						
9.3	Administrative management of the required documentation, according to the guidelines of the EACEA.						
9.4	Management of the internal and external communication of the consortium.						
9.5	Partnership Agreement formalization and monitoring of its compliance.						
9.6	Monitoring, assessment and control of the execution of the project activities and the presentation of deliverables.						
9.7	Monitoring, assessment and control of the budgetary execution of the project.						



Activity/Deliverable		Mes 19	Mes 20	Mes 21	Mes 22	Mes 23	Mes 24
9.9	Monitoring and control of the outsourced contracts compliance. Proposal and approval of adjustments.						
9.15	Development of the external accounting audit.						

### **WP3: Development and incorporation of technology for information and communication.**

#### **Ongoing activities:**

- 3.4 Maintenance and upgrading of the web platform.
- 3.7 Monitoring and assessment of WP 3.

### **WP4: Work teams training**

#### **Concluded activities:**

#### **4.3 Production of teaching materials and organization of a virtual classroom (D4.3).**

Throughout months 15 to 18, P13 (UAB) and P15 (UBA) designated the European and Latin American teacher staff responsible for the courses. Teaching materials were produced, and the virtual classroom was settled.

#### **4.4 Development of the first phase of the training course aimed at the heads of the postgraduate academic departments at LA universities (D4.4).**

Considering the effects of the COVID-19 pandemic, especially the lockdown, all the CONSENS partners agreed to reverse the order of the two phases of the educational program planned as part of WP 4.

Along month 18 and 19, P13 (UAB) and all LA partners developed through zoom platform the second phase of the training course aimed at the heads of the postgraduate academic departments at LA HEIs and the members of the teaching teams at the postgraduate CONSENS degrees. (D4.5 at month 18).

#### **Quality assurance of the activities carried out:**

<p>4.3. <i>Production of teaching materials and organization of a virtual classroom</i></p>	<ul style="list-style-type: none"> <li>➤ Development of the materials considering the quality criteria used by EADTU and ANECA.</li> <li>➤ Provision to the course and material developers with suitable authoring tools and a supportive environment to enable them to make effective use of these tools</li> <li>➤ Provision to the course and material developers with stylesheets and schemas in order to provide the learners with consistency in the presentation format.</li> <li>➤ Peer review of materials, prior to their use.</li> </ul>
<p>4.4 <i>Development of the first phase of the training course aimed at the heads of the postgraduate academic departments at LA universities.</i></p>	<ul style="list-style-type: none"> <li>➤ Development of the training course combining on-site workshops, delivered by the WP leader, and virtual learning through the project platform and the utilization of the simulation software.</li> <li>➤ Conduction of a satisfaction survey to be carried out by all the participants with the aim of projecting improvements in the second step of the training.</li> <li>➤ Elaboration and distribution among LA partners of guidelines for the development of the spreading workshops.</li> </ul>

**Deliverables produced:**

D4.3: Courses production, teaching materials and organization of a virtual classroom.

D4.4: First phase of the training course.

**Ongoing activities:**

4.5 Development of the second phase of the training course aimed at the staff of the postgraduate academic offices and members of the teaching staff in the postgraduate degrees (D4.5).

4.7 Monitoring and assessment of WP 4

## **WP5: Approval and dissemination of definitions and standards**

### **Ongoing activities:**

- 5.1 Development of virtual workshops to elaborate a “thesaurus” of definitions and standards for the postgraduate degrees of the determined strategic area (D5.1).
- 5.6 Monitoring and assessment of WP 5.

## **WP7: Visibility of activities, project results, and Erasmus+ contribution**

### **Deliverables produced:**

D7.6 Fourth CONSENS Bi-annual newsletter

### **Ongoing activities:**

- 7.3 Designing of graphic material to be used by each HEIs; editing of project and academic documents.
- 7.5 Exchange of information and publications with the networks involved in the internationalization of higher education in LA.
- 7.6 Processing of the information produced by the consortium and elaboration of contents to be disseminated on the Web and other channels.
- 7.7 Creation of a portfolio of CONSENS dissemination material (D7.2).
- 7.8 Elaboration and publication of biannual newsletters (D7.3 to D7.8).
- 7.9 Coverage in social media to increase visibility.
- 7.11 Elaboration of communication and dissemination reports and development of virtual meetings to analyze them.
- 7.12 Monitoring and assessment of WP 7.

## **WP8: Quality assurance of the project**

### **Deliverables produced:**

D8.5 Third Quality assurance reports



### **Ongoing activities:**

- 8.5 Monitoring of the activities of each of the workpackages, using the agreed instruments.
- 8.6 Elaboration of biannual reports on the evolution of the project quality (D8.3 to D8.8).
- 8.7 Discussion of the reports on the evolution of the project quality with the project coordinating team.
- 8.8 Monitoring and assessment of WP 8.

## **WP9: Management of resources, processes, and results of the project**

### **Concluded activities:**

#### **9.11 Signature of resolutions to ensure the continuity of the interuniversity and intergovernmental network CONSENS beyond the project lifetime(D9.2).**

Along months 17 to 19, all LA partners discussed a document to ensure the continuity of the interuniversity and intergovernmental network CONSENS beyond the project lifetime.

#### **9.12 Elaboration of the mid-term report (D9.3).**

P15 UBA, during months 17 y 18, collected data and documents together with the rest of the partners. Each partner submitted an internal financial report, duly signed, with the information to be included in the mid-term report.

Due to the COVID-19 pandemic, especially the lockdown, there was a delay in receiving the partners' internal reports and supporting documents with a consequent one month and a half delay in the presentation of the progress report.

The coordinator (UBA) verified the correspondence between the internal reports and the respective supporting documents and elaborated the mid-term report, which was shared with all the partners before being uploaded into the EACEA platform.

### **Ongoing activities:**

- 9.2 Formalization of the Grant Agreement and monitoring of its compliance.
- 9.3 Administrative management of the required documentation, according to the guidelines of the EACEA.
- 9.4 Management of the internal and external communication of the consortium.



- 9.5 Partnership Agreement formalization and monitoring of its compliance.
- 9.6 Monitoring, assessment and control of the execution of the project activities and the presentation of deliverables.
- 9.7 Monitoring, assessment and control of the budgetary execution of the project.
- 9.9 Monitoring and control of the outsourced contracts compliance. Proposal and approval of adjustments.
- 9.15 Development of the external accounting audit.

**Deliverables produced:**

D9.3: Mid-term report.